



## OUS Provosts' Council

### Meeting Action Notes

February 1, 2007

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Members: Sabah Randhawa, Chair, OSU  
Linda Brady, UO  
Lesley Hallick, OHSU  
Roy Koch, PSU  
John Miller, EOU  
Earl Potter, SOU  
Jem Spectar, WOU (*by phone*)  
Dave Woodall, OIT

IFS: Sarah Andrews-Collier

Staff: Helen Stampe, OUS

Guests: Ruth Keele, OUS  
Robert Mercer, OUS  
George Pernsteiner, OUS  
Susan Weeks, OUS

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#### 1. New Program Proposals

##### **PSU – Executive Master in Public Administration**

Action: It was approved to move the PSU program forward for external review. Due to the nature of the program, the abbreviated review will not include a site visit. Provost Koch will work with Chair Randhawa to determine the process and identify the external reviewers for the program. Notification to the Office of Degree Authorization will be completed after the external review.

##### **PSU – Master of Music in Jazz Studies**

Action: It was decided to hold the PSU program for full review at the March meeting so Western Oregon University faculty will have an opportunity to review the proposal and provide comments. It was noted that official program budget sheet forms need to be filled out and resubmitted for review.

##### **PSU – Graduate Certificate in Software Engineering**

Action: It was approved to move the PSU program forward for Board approval at the March 2007 meeting; Board docket deadline is February 16. Need to submit notification to the Office of Degree Authorization by February 14.

##### **SOU – Master in Business Administration (Reinstatement)**

Action: It was approved that SOU revitalize its MBA program suspended since 1998. The program does not need to go to the Board as it was pre-existing. However, as part of the approval, SOU is directed to conduct a review of the program that would include seeking input from external reviewers after two full years of operation.

### **SOU – Master in Theatre Education with an Emphasis in Production and Design**

Action: It was approved to move the SOU program forward for external review. Provost Potter will work with Chair Randhawa to identify the external reviewers for the program. It was noted that part of the program name “Education” doesn’t really fit with the curriculum shown in the proposal and should be addressed as part of the external review process. Notification to the Office of Degree Authorization will be completed after the external review.

### **OSU – B.S. in Accountancy**

Action: It was approved to move the OSU program forward for Board approval at the March 2007 meeting; Board docket deadline is February 16. Need to submit notification to the Office of Degree Authorization by February 14.

## **2. UO Name Change**

Action: Rename the M.A./Ph.D. in Music History to M.A./Ph.D. in Musicology. Helen will send a confirmation letter.

## **3. Student Learning Outcomes**

Action: Linda Brady will begin collaborative work on learning outcomes assessment in OUS with the Provosts’ Council and Elisabeth Zinser of the Chancellor’s Office. It will also involve Ruth Keele on performance and accountability issues. A subgroup was formed to help with the process – Roy Koch and Earl Potter. Linda will develop a framework and send it to the provosts for review. It was noted that Elisabeth Zinser will attend the March meeting to report on the outcomes issue.

## **4. Legislative Session Materials**

### ***Campus Portfolio Background***

Action: Susan Weeks presented a revised campus portfolio discussion template along with a campus presentation schedule. Provosts will need to complete the template using OSU’s template as a sample. The template is in three parts – Part I: Mission, Programs, Students, and Faculty; Part 2: Economic and Organizational Approaches; and Part 3: Key Metrics and Targets. Susan will work directly with the provosts on their deadlines. She also asked that the provosts review the issue brief on *Student/Faculty Ratios and the Learning Environment* and submit any changes to her.

### ***Performance Reporting***

Action: Ruth Keele presented several areas for reporting: graduates’ pass rates on professional certification exams; SB 919 report; and teacher preparation. She will need campus assistance in updating information to be presented during the legislative session. The deadline for materials submitted is March 1<sup>st</sup>, with the exception of the SB 919 report. This report is due at the end of the legislative session.

### ***Academic Program Reporting***

Action: Academic program charts for additions and eliminations/suspensions were handed out for review for two biennia: 2003-2005 and 2005-2007. Any changes to these charts need to be submitted to Helen by March 1<sup>st</sup>, if possible.

**5. Residency Issues**

Action: Robert Mercer handed out draft changes to residency rules pertaining to Armed Forces Personnel (OAR 580-010-0035) and re-establishing the Residency-by-Exception rule. Robert will bring these rules forward to the Council at a later time for discussion and approval.

**6. OUS Research Council**

Action: Discussion was held on agenda topics for the joint meeting of the Research Council and Provosts' Council on March 1, 2007. Sabah will send out an e-mail for provosts to review on "how do the two councils work together." In turn, Sabah will review the topics with Rich Linton, chair of the Research Council, to develop the agenda for the joint meeting.

**7. Next Meeting**

The next meeting of the Provosts' Council will be held on March 1, 2007 in the Werner University Center at Western Oregon University. It will be in two parts: from 10:00-noon, joint meeting with the OUS Research Council and from noon to 3:00 p.m., regular Provosts' Council meeting.